

CHERM MA Student Annual Activities Report

Instructions

This report compiles the achievements of the student over the past year. The student's advisor completes the final page of the report, reviews the entire report, and signs this report. The student then submits the report electronically to the Graduate Coordinator at klarkin@uccs.edu The report must be submitted no later than 5pm on April 5th.

Name

Date

Part 1. Your people

Select your advisor(s):

Have you discussed committee membership with your advisor?

Have you established your thesis committee? (i.e. have you asked each member if they will serve on your committee, and received an affirmative response?)

If yes, identify the regular (ANTH or GES) graduate faculty members on the committee?

If your thesis committee includes an external faculty member, please provide the following information:

Name:

Institutional Affiliation:

Have you confirmed that this person is UCCS graduate faculty?

Part 2. Your coursework

Course	Semester taken	Grade received	Credit hours
ANTH 6250 Project Management for CHERM			
Discipline Core: GES 5770, ANTH 6600, or MSGP 5001			
TCID 5080: Advanced Technical Writing			

ANTH or GES 7000: Master's Thesis			
Additional credit hours at the 5000-level (list the course number and name, semester taken, grade received, credit hours)			

How many remaining credit hours do you need to accumulate to complete the program?

Part 3. Your proposal

Have you established your research topic?

Has advisor approved your research topic?

Have you shared a draft of your thesis proposal with your advisor?

Has advisor approved your thesis proposal?

Have you scheduled a date, time, and room for your proposal defense?

If yes, please provide the following information:

Date:

Time:

Room:

Part 4. Your thesis

In 2-3 sentences, describe the progress you have made towards completing your written thesis document:

Have you scheduled a date, time, and room for your thesis defense?

If yes, please provide the following information:

Date:

Time:

Room:

Reminders:

- ✓ *You will submit thesis drafts to your advisor first, then with their permission you can give to your committee. Your advisor will also indicate to you that you are ready to schedule your thesis defense. At that point you can proceed with scheduling a date, time, and room for defense.*
- ✓ *Faculty are on 9-month appointments and are not available for summer thesis defenses.*
- ✓ *Once you have scheduled the date, time, and room for your thesis defense you need to share this information with the Graduate Director.*
- ✓ *The thesis defense is open to the public.*
- ✓ *Please pay close attention to the Graduate School's deadlines for graduation and thesis submission.*

Part 5. Faculty Assessment of Progress

Frequency of communication / advising meetings between myself and the student is:

Satisfactory

Needs adjustment, and I recommend the following:

The student's progress in their degree program is:

Satisfactory

One semester behind

Two semesters behind

More than one year behind

If the progress is two or more semesters behind, please indicate the reason for delay:

Please list the milestones you expect the student to complete prior to the end of the following Spring semester.

Student Signature

Date

Faculty Signature

Date
